



Chambers of Commerce
Group Insurance Plan®

**INTENT TO CONVERT GROUP LIFE INSURANCE
COVERAGE**

Employees losing coverage under the Chambers Plan may apply to have the face amount of their group life insurance converted to an individual policy. The contract allows the individual 31 days from the date of loss of coverage to apply. Applying does not mean simply contacting us within 31 days of termination, but rather Desjardins Financial Security receiving a signed application and premium deposit. The process involves:

- contacting our office by filling out this *Group Life Insurance Conversion* form
- Desjardins Financial Security preparing and forwarding a Group Conversion Quote, listing plan descriptions and options, as well as a Conversion Application.
- the individual returning the application and premium to Desjardins Financial Security.

Employees can lose the opportunity to convert if they delay submitting their application.



Employee Information

Employee's Name _____ Firm # _____ Certificate# _____

Smoker Non-Smoker Loss of Coverage Date _____

Loss of coverage is due to: Termination Age 65 Reduction

Conversion Information is to be sent to: Employee Advisor Firm

Conversion Information is to be forwarded via: Fax Fax # (including area code) _____

Email Email Address _____

Mail Address _____

Please provide a phone number where we can reach you during the day if we have any questions. (____) _____

I understand that my written application for conversion and the first premium must be submitted to Desjardins Financial Security within 31 days of the date of loss of coverage under my group insurance plan. I also understand that if the conversion is requested due to the termination of the firm's coverage, I must have been continuously insured for at least 5 years to be eligible for conversion.

Employee's Signature _____ Date _____

**Please fax this form to our office at (204) 774-6698 or 1-800-457-8410 or mail to:
Chambers of Commerce Group Insurance Plan
582 King Edward Street
Winnipeg, Manitoba R3H 0P1
info@johnstongroup.ca**